

Board Meeting  
July 23-24, 2002

Agenda Item:  
Attachment 1

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 255-2555 to be connected to your OLA representative.

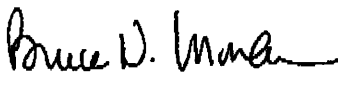
Mail completed documents to:

California Integrated Waste Management Board  
Office of Local Assistance, MS 8  
8800 Cal Center Drive  
Sacramento CA 95826

### General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification			
All respondents must complete this section			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name		County	
City of Sierra Madre		Los Angeles	
Authorized Signature		Title	
		Director of Public Works	
Type/Print Name of Person Signing	Date	Phone	
Bruce Inman	5/13/02	(626) 355-7135	
Person Completing This Form (please print or type)		Title	
Bruce Inman Rosalind Risser Yasui		Director of Public Works Consultant	
Phone	E-mail Address		Fax
(626) 355-7135 (626) 798-4322	smpwrks@earthlink.net rozyasui@earthlink.net		(626) 355-2251
Mailing Address	City	State	ZIP Code
232 W. Sierra Madre Blvd.	Sierra Madre	CA	91024

## Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

### 1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

### 2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested 2002 and 2003

Is this a second request? ☒ No ☐ Yes Specific years requested \_\_\_\_\_  
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested N/A %, for the years N/A

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested N/A %, for the years N/A

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

**Note:** Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

**Section IIIA—TIME EXTENSION**

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

Due to problems with the 1990 base year, the City had a negative diversion rate as of 1998. A new base year study was conducted and approved by the CIWMB in January 2002 (Resolution 2002-46).

Barriers include the need to improve the effectiveness of the City's curbside recycling program. The City felt that the curbside program could be more effective if they changed to an automated "pay as you throw" system.

Commercial participation in community diversion programs needs to improve. The City has made changes to increase participation in recycling programs developed through the City's waste hauler. The service now offers reduced charges for source separated recyclables. Commingled recycling is available for businesses that choose the service. In order to increase the number of commercial participants in recycling programs, the City plans to begin on-site consultations to encourage diversion. Initially, the top 25 commercial generators will be targeted.

In some areas, the City's commercial cardboard recycling rate is low due to space constraints. Small alleys behind the commercial district do not allow enough space for recycling bins in addition to the trash bins. The City is working with the hauler and local businesses to overcome this problem. One program under consideration is to provide compactors for trash or recycling in order to make space available for recycling bins.

The Disposal Reporting System indicates that 16 percent of the City's disposal is at inert facilities. The City is trying to identify what projects from within the City could be generating these wastes. Some of the City's street project waste may have been routed to the inert facilities. The Plan of Correction includes a program to direct these wastes to recyclers.

The City's Plan of Correction includes a supporting program to identify and correct potential disposal inaccuracies reported to landfills and reflected in the Disposal Reporting System.

The City has experienced a lack of staff to monitor waste hauler and reporting issues. There is a discrepancy of 3,601 tons between what the hauler reports as disposal and what the Disposal Reporting System reports as disposal for the City of Sierra Madre. If the franchise hauler disposal was used as the actual disposal tonnage for the City, Sierra Madre would be at 51%. In a small city, such as Sierra Madre, the 3,601 tons that cannot be traced makes a very large difference in their diversion rate.

The City has actively pursued and annually reported to the CIWMB all of its SRRE selected programs (see 2001 PARIS Update attached). The SRRE programs are on-going and have been expanding each year. The City is largely residential, and the hauler's reports do not track all of the materials that are recycled through the residential recycling program. The City is working with the hauler, which has changed organizational structure many times over the past several years, to provide reports that accurately reflect all recycling, especially white goods and other bulky items. Plastics that are recycled in addition to the California Redemption Value items will also be reported.

- 2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

The amount of time is needed in order to organize and implement the programs identified in the Plan of Correction.

The City will also use the time to investigate potential landfill reporting problems.

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

New commercial and multi-family programs are being implemented and monitored. The City has reported its Good Faith Efforts to the Board every year. The City has a fully automated recycling program for single family and multi-family residences. Their green waste and commingled recycling collection programs are automated and allow for an unlimited number of rolling carts in various sizes. The residents may adjust the sizes of the carts according to their needs. Christmas trees are recycled as ADC. The City conducts its own composting workshops annually and sells compost bins at a low cost to residents. A compost demonstration site is located behind City Hall and is used regularly for composting as well as for a Community Garden area. City trees are chipped and the mulch is used at City parks. Tree material is also accepted from local tree trimmers for the same purpose. Grasscycling is practiced at the local schools and parks. In order to reduce water use and plant waste, the entrance to the City was xeriscaped in 2000-2001. Xeriscaping was also put in place at Sycamore Place, the area bordering the City settlement basin. The City takes part in all County-wide recycling programs including hosting Tire Amnesty Day, Used Oil Collection Programs and Household Hazardous Waste events. The City has its own drop off location for newspaper, aluminum cans, glass and PET plastics. There is also a buy-back center at the local supermarket, across the street from the City's western boundary. The City approved an anti-scavenging ordinance in 1997 in order to better track diversion through hauler reporting. The recycling program was expanded to schools in 2000-2001 (mixed paper). The City has its own environmental hotline number and also provides stories for local newspapers and magazines. The City has its own environmental awareness group called "SMEAC" (Sierra Madre Environmental Action Council), which produces a newsletter and promotes environmental responsibility. SMEAC conducts clean-up events at Wilderness Park. All green waste at these events is separated from refuse, to be reused as ADC.

The City produces its own Recycling and Waste Reduction Resource Guide, which is available at no cost to businesses and residents. Free on-site business waste reduction and recycling assistance is available upon request. City Hall personnel purchases "recycled content" products whenever possible. Annual "Used Book Sale" at the library is a very popular event. Several well-received thrift shops are located in the City. They are well-operated and provide money for the Women's Club and other purposes.

**4. Provide any additional relevant information that supports the request.**

Because of problems with the 1990 base year, the City conducted a new base year study in 1999. The CIWMB newly approved diversion rate in 1999 was 27%. A number of waste reduction and recycling programs were implemented and expanded during the course of the new base year study.

The City is active in organizing a Joint Powers Authority (JPA) in order to expand programs and optimize their limited budget. It may take several years to see the positive results of this organization. The JPA will likely submit a new base year study for 2005.

The City plans to hire a Recycling Coordinator during 2002-2003. The budget for this position was approved in June 2002.

**Section IV A--PLAN OF CORRECTION**

A Plan of Correction is required by PRG Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %		78	Non-residential %		22
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at:  <a href="http://www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm">www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm</a>					
Residential Curbside Recycling and Green Waste Collection	Expand	This program is currently being expanded. The expansions to this program are, implementation of a fully automated system providing containers available in 32, 64 and 96 gallon for residential recycling and green waste collection. Additional containers available upon request are free of charge. There is also a "pay as you throw" system being implemented, which includes additional fees for additional refuse containers.	Rate Payers	July 2002	8%
School Recycling	Expand	The City will work with the hauler and schools to place bins at schools. The City will work with schools to increase recycling.	Schools	July 2003	1%
Commercial On-Site Collection	Expand	The City will enforce its current agreement with its hauler to provide recycling services to commercial entities at reduced rates. To promote the haulers reduced rate for recycling services, the City/hauler will conduct on-site visits with the City's top 25 commercial waste generators to identify recycling/diversion opportunities. The City will continue to work with its hauler to offer shared compactor access in order to maximize space for on-site recycling bins. The City will expand on a pilot program at the local Post Office to use residential trash bins off-site so that they can have 2-3 cubic yard recycling bins. There is not enough space for 3 bins on site.	Rate Payer	July 2003	3%
Government Recycling and Composting	New	A site at the Public Works yard will be used for storing chipped green material that is used in City landscaping projects as mulch. Grass-clippings that cannot be grasscycled from parks to go to City compost demonstration site and community garden. The City will purchase desk-side recycling containers to enhance the current mixed paper recycling programs at City Hall.	City / DOC Grant	July 2003	1%

Special Collection Events	Expand	Work with hauler to provide more recycling at special events. City to purchase specially designed recycling containers using Department of Conservation grant funds. The containers are designed to reduce contamination and to be well-marked as recycling bins.	City / Hauler	December 2002	Less 1%
4060-SP-CAR	New	Re-use existing concrete / asphalt / rubble from City streets whenever possible for City street resurfacing and parking lot projects.	City	July 2003	3%
Total Estimated Diversion Percent From New and/or Expanded Programs					16 %
Current Diversion Rate Percent From Latest Annual Report					34 %
Total Planned Diversion Percent Estimated					50 %

### PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
No Code	New	Investigate disposal reporting at landfill for non-authorized haulers or mis-reported disposal.	On-going
No Code	New	Hire City Recycling Coordinator.	December 2002
No Code	New	Join Los Angeles Area Regional Agency JPA to participate in regional diversion programs and to reduce the costs of programs to City.	TBA
1000-SR-XGC- Xeriscaping	Expand	Run public information segments on the City's cable channel describing the benefits of grasscycling and xeriscaping. Expand compost program and track diversion from compost bins sold by City Hall at reduced rate.	On-going
1030-SR-PMT- Procurement	Expand	Expand the existing procurement program so that the City uses more recycled content products.	On-going
5010-ED-PRN	Expand	Provide updated printed matter to residents and commercial businesses. Distribute City / hauler recycling resource guide to residents and businesses. Distribute CIWMB literature at City Hall and public events.	On-going
5030-ED-SCH	Expand	Work with hauler and school to provide assistance to schools for environmental education.	On-going
4030-SP-WHG	New/Expand	Track white goods recycling. Program existing previously but was not included in diversion rate estimates.	On-going
5010-ED-PRN / 5000-ED-ELC	New	Develop electronic database and hard copy materials for long-term tracking of Planning and Reporting Information System (PARIS programs).	On-going